



Observed impacts on time and resources associated with using Foothold Technology's AWARDS software

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This Executive Summary offers a brief overview of the impact on time and resources observed by staff of agencies that use Foothold Technology's AWARDS software. The data used for this paper was self-reported by five Foothold clients over the last six months. Clients selected for review must have been using the software for at least 6 months and the software must be in use by a minimum of 25% of the relevant staff at each agency.

The table below follows a simple methodology. Clients were asked to provide the following information for one or two randomly selected external, required reports. Clients were asked for:

1. the type of program for which the report is issued
2. the type of reports in question
3. the number of hours required for report generation prior to using AWARDS at the agency
4. the number of hours required for report generation now
5. the frequency of report issuance

Because of the nature of our requests, we asked agencies only for one or two reports as examples of the impact of AWARDS. As a result of this small number of reports, aggregate assertions of time saved become less applicable. Therefore, we have created a calculation called: "Average time saved" which allows the reader to extrapolate the savings offered by AWARDS onto his or her own agency. Average time saved is remarkably consistent across reports and across agencies. It is this average time saved that best represents the impact AWARDS will have on your agency.

Type of Program	Type of Report/Activity	Number of hours prior to AWARDS	Number of hours with AWARDS	Percent of time saved	Frequency of Report/Activity
Apt. Program	Medicaid Billing	15	4.5	70	Monthly
Phase IIA	Medicaid Billing	3	1	67	Monthly
Whole Agency	Patient Characteristics Survey	1814	290	84	Every two years
HUD Funded	HUD APR	36	4	89	Annually
All OMH	PCS	45	6	87	Every two years
Rehab	LS3-4	8	0.33	96	Monthly
Clubhouse	LS3-4	18	0.25	99	Monthly
CR Programs	Medicaid Billing	18	0.016	100	Monthly
Agency-wide	Annual Report	40	6	85	Annually
Agency-wide	Intake report	12	.5	96	Monthly
Agency-wide	Census/Services	50	.4	99.2	Monthly
SRO	DHS SPD	0.5	0.03	94	Monthly
Average time saved using AWARDS				88%	

The table clearly demonstrates the vast savings available to users of the AWARDS software application. Percent of time saved on generating reports averages 88%. For example, if your agency spends 1000 hours generating all its reports in a year, it will save 880 hours using AWARDS and spend only 120 hours – a savings of 22 weeks.